

The Ramsey Academy, Halstead

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Headteacher:
Rob James

3 May 2017

Dear Parents/Carers

Strasbourg Educational Visit Trip 16-20 July 2017
Parents' Information evening - Thursday 25 May 2017

I would like to remind you about the **Parents' Information evening on Thursday 25 May 2017** from 6.00 p.m. – 7.00p.m. in the Main Hall at The Ramsey Academy, Halstead.

The focus of the evening will be to update both parents and students on excursion and departure details as well as provide information about what students will need to pack. It is also important we can explain our expectations of behaviour whilst on the trip and therefore it is a condition of travel that **ALL STUDENTS ATTEND WITH AT LEAST ONE ADULT.**

Students will also have the opportunity to try on for size the 'Strasbourg 2017' hoodie. Order forms will be available at the Parents' Evening.

In addition the final balance was due for payment by **Wednesday 3 May 2017**. Please let me know immediately if there are any problems with this or contact the Finance Office, if you need to check on any outstanding amount.

Every student will need a valid EHC (European Health Insurance) card, which can be obtained for free online at www.ehic.org.uk. If any contact or medical details have changed since signing up for the trip, please let me have the information as soon as possible.

Please return the tear-off reply slip in order that adequate seating is set out.

Yours sincerely

R Sims (Mrs)
MFL Dept.

To : Mrs Sims

RE: Strasbourg Visit Information Evening - Thursday 25 May 2017 at 6.00pm.

Student Name

Tutor Group

I wish to book seats.

Signed

Date

Parent/Carer