

# The Ramsey Academy, Halstead



Colne Road, Halstead, Essex CO9 2HR. T: 01787 472481 F: 01787 474267  
E: office@ramseyacademy.com • W: www.ramseyacademy.com

September 2017

Dear Parent/Carer

Headteacher:  
Rob James

## Year 11 Braintree Careers Fair

The Braintree Information Advice and Guidance Cluster Group, comprising 5 schools and other learning providers, is holding a Careers Fair on **Wednesday 20 September 2017** at Chelmsford City Racecourse, from 9.00 a.m. – 3.00 p.m. The Fair will host representatives from a range of public and private sector employers, as well as universities, local colleges & training providers.

Year 11 students have been invited to visit the Careers Fair and will be departing from school at 11.25 a.m. and returning at approximately 13.15 p.m. This should enable them to have lunch as normal at school but in case of traffic delays it might be advisable to bring a packed lunch and drink on this day.

This year the event, including transport, is fully funded by "Make Happen" which is part of the Essex National Collaborative Outreach Programme (NCOP) funded by HEFCE.

*'Make Happen is a collaborative programme to inspire young people, raise aspirations and promote interest in Higher Education as a route to achieving their ambitions'.*

As this event is very close to the start of the new academic year, we would ask that the permission slip below be completed and returned to the school by Friday 15 September 2017 at the latest.

Should you have any questions, please do not hesitate to contact me.

Yours faithfully

Mrs A Barnes  
Subject Leader Drama  
Careers, Information, Advice and Guidance Co-ordinator

X-----

**Please return to Mrs Barnes, by Friday 15 September 2017**

Student Name: .....

I give permission for the above named student to attend the Year 11 Braintree Careers Fair on Wednesday 20 September 2017.

Please advise of any medical conditions: .....

.....

Signed: ..... Parent/Carer