

# The Ramsey Academy, Halstead

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Headteacher:  
Rob James

26 September 2017

Dear Parent/Carer

On Thursday 2 November The Ramsey Academy is planning to take all Year 7 students on an educational trip to London. We will be visiting The Tate Modern Art Gallery and Shakespeare's Globe Theatre.

We will leave the Academy at 8.00 a.m. and should return by approximately 6.00 p.m. Families should arrange appropriate transport home from the bus turning circle. Your child will not have to wear school uniform but should be dressed appropriately for the day with comfortable footwear.

They will need to bring a packed lunch and a drink. If your child is in receipt of free school meals please indicate and return the slip below and a packed lunch will be organised for them.

We are able to offer the trip at a cost of £14.00. This cost includes transport, entry to the Tate Modern, Globe Theatre and workshops which will run throughout the afternoon. Please complete the attached form and slip and return to the English or Art staff. Payments should be made via the Scopay system no later than Monday 16 October.

The trip will be funded for students in receipt of Pupil Premium. Please contact Mrs Sterland if you require further information.

Yours faithfully

J Gerrard (Mrs)  
Head of Technology

M Gibbs (Mrs)  
Assistant Head and Curriculum Lead for English

To: Mrs Gerrard\*/Mrs Gibbs\*, The Ramsey Academy

(\*Delete not applicable)

Student Name .....

Tutor Group .....

My child will/will not be attending the Tate Modern Art Gallery and Shakespeare's Globe trip on Thursday 2 November.

Please tick one option below:

- My child is entitled to free school meals please organise for a packed lunch to be made up for them.
- My child will bring their own packed lunch and drink.

I confirm I have paid £14.00 via Scopay.

Signed .....  
Parent/Carer

Date .....