

# The Ramsey Academy, Halstead

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Headteacher:  
Rob James

21 November 2017

Dear Parent/Carer

## Endeavour House Christmas Meal 2017

Endeavour House will be holding a Christmas meal on Tuesday 19 December 2017 at 1.10 p.m. This will be a buffet style lunch for the whole House (staff and students) at a cost of £2.00 per head which can be paid via Scopay or cash to the Main Office in an envelope marked 'Endeavour Christmas Meal' by Friday 1 December. Please put your name and tutor group on the envelope. If you have any queries regarding Scopay, please contact the Finance Office.

If you have any dietary requirements e.g. vegetarian, gluten free, please indicate below. If you are in receipt of free school meals, please also indicate below.

We would like to encourage all members of Endeavour House to attend what will be a fun celebration of Christmas.

Yours sincerely

L Tyler (Mrs)  
Endeavour Raising Standards Leader

To: Mrs Tyler, Endeavour Raising Standards Leader, The Ramsey Academy, Halstead.

Student Name ..... Tutor Group .....

\*My child would like to take part in the Endeavour Christmas Meal and I have paid £2.00 via Scopay.

\*My child would like to take part in the Endeavour Christmas Meal and is in receipt of free school meals.

\*My child's special dietary requirements are .....

*\*Delete as applicable*

Signed .....

Date .....