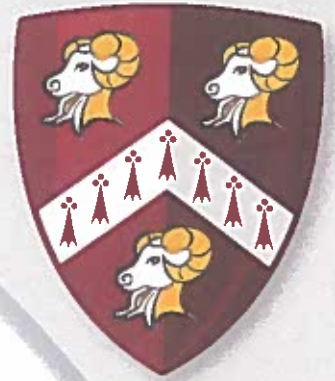


The Ramsey Academy, Halstead

Colne Road, Halstead, Essex CO9 2HR. T: 01787 472481 F: 01787 474267
E: office@ramseyacademy.com • W: www.ramseyacademy.com



Headteacher:
Rob James

27 September 2017

Dear Parent/Carer

As part of your son's/daughter's GCSE drama course it is vital that they observe as much live theatre performance as possible and produce a written evaluation of the production. Therefore, I have arranged to take the students to see "Things I Know to be True" on Wednesday 18th October 2017. We will be travelling to and from the Mercury Theatre, Colchester by minibus.

The total cost of the trip will be £22.00. This includes entrance tickets and transport.

On the evening, your son/daughter should arrive at the bus turning circle by 6.00 p.m. at the latest. This is so that we may leave promptly as the show starts at 7.30 p.m. The show finishes at approximately 10.00 p.m. and we hope to arrive back in Halstead at approximately 10:45pm.

Please complete and return the attached form and make payment via the Scopay system by 6 October 2017. If you have any queries regarding Scopay please contact the Finance Office.

If your child is eligible for Pupil Premium funding may be available to help towards the cost. Please contact Mrs Sterland at the Academy – csterland@ramseyacademy.com

Any student who participates in this activity is expected to attend school on time the following day.

If you have any queries, please do not hesitate to contact me.

Yours sincerely

A Barnes
Subject Leader, Drama

X.....

To: Mrs Barnes, The Ramsey Academy, Halstead.

Student Name Tutor Group

I give permission for my son/daughter to attend the "Things I Know to be True", Mercury Theatre trip.

I have made payment of £22.00 via the Scopay system.

Please provide details of any medical condition or medication which may be relevant to this visit:
.....
.....

Signed: Date:
(Parent/Carer)