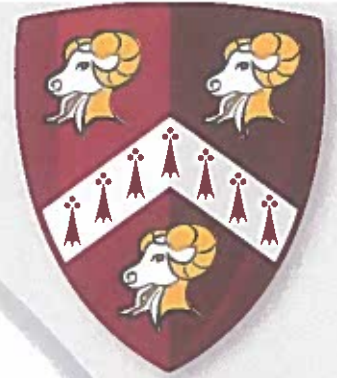


The Ramsey Academy, Halstead

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Headteacher:
Rob James

24 November 2017

Dear Parent/Carer

Diversity House Christmas Meal 2017

Diversity House will be holding a Christmas meal on Monday 18 December 2017 at 1.10 p.m. This will be a buffet style lunch for the whole House (staff and students) at a cost of £2.00 per head which can be paid via Scopay or cash to the Main Office in an envelope marked 'Diversity Christmas meal' by Friday 1 December. Please put your name and tutor group on the envelope. If you have any queries regarding Scopay, please contact the Finance Office.

If you have any dietary requirements e.g. vegetarian, gluten free, please indicate below. If you are in receipt of free school meals, please also indicate below.

We would like to encourage all members of Diversity House to attend what will be a fun celebration of Christmas.

Yours sincerely

A Lugton (Mr)
Diversity Raising Standards Leader

To: Mr Lugton, Diversity Raising Standards Leader, The Ramsey Academy, Halstead.

Student Name Tutor Group

*My child would like to take part in the Diversity Christmas Meal and I have paid £2.00 via Scopay.

*My child would like to take part in the Diversity Christmas Meal and is in receipt of free school meals.

*My child's special dietary requirements are

**Delete as applicable*

Signed

Date